



## Hospitality Services Booking Form

Please fill in this Hospitality Services Booking Form in CAPITAL LETTERS and tick where appropriate. This form is for one delegate only and his/her accompanying person(s). You are kindly requested to send the dully completed form by fax or e-mail to Kenes Israel.

### Kenes Israel

Airport City. P.O. Box 144, Ben Gurion Airport 70100, Israel  
 Tel: +972 3 972 7482 | Fax: +972 72 2447271 | E-Mail: efim@kenes-events.com

### I. DELEGATE'S DETAILS

Surname : \_\_\_\_\_

First name: \_\_\_\_\_

Salutation (Dr, Mr, Mrs, Ms, other): \_\_\_\_\_ Male  Female

Specialty \_\_\_\_\_ Nationality \_\_\_\_\_

Position/Institute/Department/Organization: \_\_\_\_\_  
*Example Professor/Assistant Dean for Clinical Affairs/ Complete Denture and Biomaterials Departments Medical Center, University of Michigan, Ann Arbor, MI, U.S.A..*

Correspondence Address (Street & Nr): \_\_\_\_\_

City/Town: \_\_\_\_\_ Post Code: \_\_\_\_\_ Country: \_\_\_\_\_

Tel. (please include country code): \_\_\_\_\_ Fax: \_\_\_\_\_

Mobile\* : \_\_\_\_\_ E-mail\* : \_\_\_\_\_

Social media account(s) \_\_\_\_\_

**\* Kindly note that this field is mandatory, as all correspondence will be delivered via e-mail.**

### II. ACCOMPANYING PERSON'S DETAILS

Surname: \_\_\_\_\_

First name: \_\_\_\_\_

Male  Female  Adult  Child  Year of birth: \_\_\_\_\_



### III. ACCOMMODATION

#### IV. TRANSPORTATION AND TOUR

##### Reservation Procedure

- Please select the hotel and the room type of your preference and fill in the required information.
- The duly completed Hospitality Services Booking Form should be sent to Kenes Israel by fax: +972 72 2447271 | e-mail: efim@kenes-events.com
- **Kenes Israel will charge your credit card with the balance due on March 21<sup>st</sup>; 2012.** The hotel voucher will be sent to you within four (4) working days from the day the remaining amount has been received.
- **All room bookings are considered valid only upon full payment of the total room cost and receipt of the hotel voucher.**
- **Kenes Israel** reserves the right, upon delegate's agreement, to transfer the room reservation to a hotel other than the one initially selected in case there are no available rooms.

HOTEL	DISTANCE FROM CONGRESS VENUE	COST PER ROOM PER NIGHT (IN DOLLARS)		CHECK IN DATE	CHECK OUT DATE
		SINGLE	DOUBLE		
<b>Sheraton Tel Aviv 5*</b>	0m	275\$ <input type="checkbox"/>	310\$ <input type="checkbox"/>	...../...../2012	...../...../2012
<b>Park Plaza Orchid 4*</b>	500m	210\$ <input type="checkbox"/>	220\$ <input type="checkbox"/>	...../...../2012	...../...../2012
<b>Sharing With:</b>					
<b>Special Requests:</b>					
<b>Special Dietary Requirements:</b>					
<b>Total Cost:</b>				.....\$	

The abovementioned prices are quoted in Euros (per room/night) and include:

- Accommodation • Buffet Breakfast • All applicable taxes

##### **Booking Policy for Hotels in Israel**

Standard Check-in Time: 14:00 hrs

Standard Check-out Time: 12:00 hrs

For earlier check-in and/or later check-out, please take into account that you may do so upon request and depending on the room availability at the particular hotel. Please bear in mind that there might be an extra charge based on the time of actual check-in or check-out.

### IV. TRANSPORTATION AND TOURS

If you wish to book transportation arrangement or tours during your staying, please contact Kenes Israel by fax: +972 72 2447271 | e-mail: efim@kenes-events.com.



## VI. CANCELLATION POLICY FOR HOSPITALITY SERVICES

- Written cancellations received prior to Feb 21<sup>st</sup>, 2012 will receive full refund minus 40 € administrative fee.
- Written cancellations received between Feb 21<sup>st</sup>, 2012 and March 14<sup>th</sup>, 2012 will be charged with one (1) night stay.
- Written cancellations received between March 14<sup>th</sup>, 2012 and will be March 21<sup>st</sup>, 2012 charged with two (2) nights stay.
- There will be no refund for cancellations received after March 21<sup>st</sup>, 2012.

***Any refunds that may occur due to cancellation or alteration will be processed within two (2) months following the conclusion of the Meeting.***

### **IMPORTANT NOTES:**

In case of non arrival(s), the hotel(s) reserve the right to release the room(s) within 24 hrs., without further notice, provided that participant(s) have not informed Kenes Israel about their late arrival(s). No refunds will be made for non arrival(s).

Late arrival(s) and/or early departure(s) (based on the dates of the confirmed booking), will result in the charge of the total room cost(s) and no refunds will be made.

I agree to the collection and processing of my personal data by Kenes Israel for the purpose of sending information material (newsletter) in relation to conferences with similar topics as well as promotional and advertising e-mails as part of its advertising policy.

YES                       NO

I hereby confirm that I have read and understood the reservation terms as well as the cancellation and alteration policy, which I accept without any reservations.

Date: .....

Signature: .....  
(Please do not type your name- Original signature is required.)