



EFIM WORKING GROUP ON QUALITY OF CARE

Peer Review Gold Standard ('rule of ten')

The NIV quality standards have peer inspection of partnerships in internal medicine. The requirements for quality in practising Internal Medicine are:-

1. Structured monthly meetings of the partnership
2. A yearly report of medical activities and future strategy
3. ≥ 40 hours of medical education per year
4. Structured consultations during the day: morning report, evening report, weekend report, main ward round (weekly), complications, X-ray demonstration, surgeons, intensive care, oncology, pathology, etc.
5. Registry of complications
6. Adequate documentation of medical files
7. Adequacy of the Immediate Discharge Document (IDD) - attached
8. Adequacy of library/IT facilities
9. Daily patient (ward) rounds
10. Sufficient time allocated in the out patient department :
30 min (for new patient), 10 min (for follow up)



The Immediate Discharge Document (IDD) (rule of twelve)

1. Admission:
 - date
 - reason (complaint)
 - mode (elective, emergency, transfer)
 - source (referral)
2. Diagnosis (provisional/confirmed)
3. Relevant investigations
4. Therapeutic procedures including operation
5. Consultations
6. Complications including adverse reactions
7. Discharge plans (date, destination, mobility/disability, care/cure arrangements)
8. Medication on discharge
9. Information to patients/relative Y/N
10. Results awaited Y/N
11. Review at hospital Y/N
12. Contact (telephone-number)

Notes:

- IDD should be laid out in a structured format
- Time should be set aside for completing IDD
- Regular audit should be performed to ensure that implementation and quality of IDD (completeness, time of delivery to primary care, accuracy, time required) is maintained.

Reference:

- Scottish Intercollegiate Guidelines Network, nr. 65, The Immediate Discharge Document, Jan. 2003.